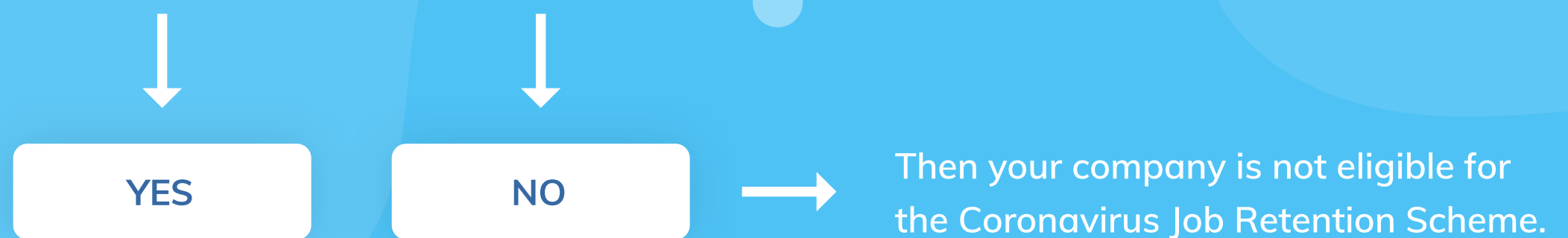


Claiming your employees' wages through the Coronavirus Job Retention Scheme (CJRS)

Was your company enrolled for PAYE with HMRC prior to 19th March 2020?



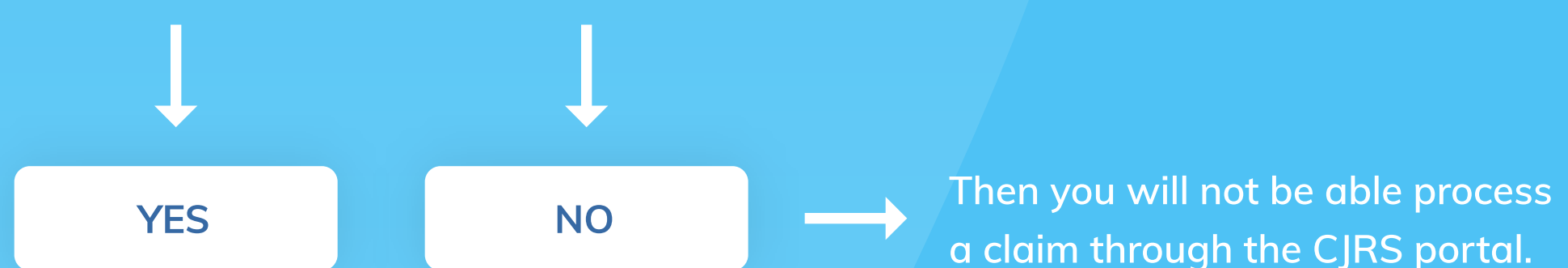
Has there been any RTI's submitted to HMRC prior to the 19th March 2020



For the members of staff who have been furloughed have they or will they be off of work for at least 3 consecutive weeks?



Do you have a UK bank account?



Have you registered for PAYE online?



We recommend doing this ASAP as it can take up to 10 working days.

If you have answered yes to all of the above then you and/or your staff are likely to be eligible for the CJRS, according to the latest HMRC guidelines.

If we hold authorisation from HMRC to access your PAYE online account then we will be able to make the claim for you. You should have already been contacted if we do not hold this authorisation so that arrangements can be made.

Any approved funds are due to be paid within six days of the claim being processed.